

WAITAKERE COLLEGE

Section A (NAG 1) CURRICULUM MANAGEMENT

Policy: Assessment

Date of Review: August 2019

Reviewers: Curriculum Sub-Committee, Ants Cotton, Gayna Hine, Isapella Tausa

Goal

To provide valid assessment procedures as essential tools in measuring student progress, evaluating the effectiveness of teaching programmes and planning further teaching and learning.

Objectives

- 1 To ensure that fair and appropriate assessment policies and procedures exist.
- 2 To obtain useful, on-going information to assist teachers to review student progress and to identify means for improving student learning and achievement.
- 3 To provide information to review teaching programmes to assure excellence and to enhance learning outcomes for all students.
- 4 To provide a basis for reporting to parents/caregivers about students learning and development.

Guidelines

- 1 Assessment is seen as an integral part of the curriculum delivery programme. Planning for assessment will be an integral part of the teaching and learning programme.
- 2 Assessment should take the form of diagnostic, formative and summative assessment; may be formal or informal.
- 3 The assessment will be fair, valid, consistent and manageable.
- 4 A variety of data collection methods will be used. This should involve a mixture of teacher, peer and student self-assessment.
- 5 Students will be given fair notice of dates of formal summative assessment.
- 6 Students will, as far as is practicable, be involved in the evaluation of their own learning. Assessment will be used to help students plan further learning.
- 7 PAT testing in Literacy and Numeracy will be one way to determine progress in the junior school. Students will be tested at the start of Year 9 and towards the end of both Years 9 & 10.
- 8 The NZ Curriculum will guide class assessment at Year 9 and Year 10.
- 9 For Y11, Y12, and Y13 assessment will be administered to meet the expectations of the NCEA and other qualifications offered at senior level.
- 10 Information from selected assessments will be recorded in a central system so that the Principal, or people designated by the Principal, can readily access data to monitor student progress.

- 11 Assessment will form the basis for objective reporting on progress and attainment.
- 12 Review of the assessment programmes and procedures is the responsibility of the Senior Leaders team members (SLT) responsible for curriculum and assessment and the Heads of Departments. Quality Assurance is the responsibility of the SLT member (Curriculum), the HODs and the Principal's Nominee.
- 13 The Curriculum Committee will review assessment NQF procedures annually.

Chairperson

Principal

Date