## Do you use the online planner we sent you? Tell us how you structure your day.

Yes I do use the online planner. I usually get all the easy stuff done on Monday and Tuesday, and then get the hard stuff finished on Wednesday - Friday.



I use my school diary and I do two classes a day so that I can finish all of my work. I write down all my work, zooms and due dates at the beginning of the week on a sheet of paper, then each day I decide what work I feel like I could complete (usually a little bit from 2-3 subjects per day) and write a to-do list which I can cross off as I go. I usually start my school work from 11:30-12ish, Then once I finish those (usually 3ish) I have free time.



I organise the subject I am going to do for eg- one day = one subject.

I like to use post-it notes to write down all the tasks for the week and stick them on my desk, so I can easily see what works has to be done for the week and since it's there all the time, it's easier for me to motivate myself and finish the work.

I usually make a little timetable the night before each day and write down all the goals I need to complete and subjects

## Do you use the online planner we sent you?



Tell us how you structure your day

I like to write it out on my planner, so I know when I have deadlines. But try not to overload it and split different subjects for each day.

> I organise my six subjects and spread them out as two for each day. That way I complete my work by Wednesday, and get a extra two days off of work.

I structure my day by doing some the work/a task each day of the week and sometimes I can complete a subject in around 1-2 days.

Yes I do use it, very helpful, I do a morning shift then a afternoon shift.

I use the online planner everyday and have sent it to my parents so they can help make sure that I'm doing enough work in a day and that I meet deadlines. I use an app for Weekly and Monthly Planning. It's called Notion. I use the Monthly Planner to put down any due dates and important events. I use the Weekly Planner to put down the all the tasks sent by the teachers for that week. I divide them equally to each day from Monday-Friday.



#### Where do you do your work? Do you have any advice for others about this?

My house is a busy one, I help out with my younger siblings most of the day. This means I work on school work in the evening, when it quieter. I am tired but I am motivated as my education is important to me and my family.

On my desk, If I'm in bed I won't work but I also do things I enjoy on my desk so when I sit at it, it's not just school.

On my desk in my bedroom. I find when I do work on my bed I get distracted easily. I also leave my phone in another room.



I work in the living room (away from my bed) so I can stay focused and I don't go on any social media until 3pm. I also listen to music while doing my school work and to drown out the sound of my families voices, which I get sick of sometimes. I work in the kitchen, it's very busy with my family but I manage to get bits done throughout the day in between my chores.

I work on my study table. As much as possible I try to avoid studying on my bed as this will make you sleepy and feel unmotivated to actually do some work. Studying on a table and a chair as if you're at school will help so much in actually trying to get things done.

I work on the stairs because my room doesn't connect to the internet and the living room is occupied by little children so i chose the stairs. Advice-work where you feel uncomfortable so you get the work done faster!

## What gets you motivated to do work?

Knowing if I get it done I can relax for the rest of the week.

Waking up early, and planning my day out. As well as having the mindset, of trying to finish as much work from Monday - Thursday to try and have a day or half a day of school work for Friday.

My motivation is that I want to do really well at school so I can get a job that I want.

Excuses are just another opportunity for someone else.



I also like listening to music, this helps giving me something else to hum along to while i focus on my work.

I get motivated by knowing that after i finish my learning i will know i learnt something and that after i can relax .

Knowing that you can rest in the weekend & watching netflix after! I never want to do it. I just know that I have too. So it gets done eventually.

Motivation comes from yourself, don't expect it to knock on your door!

I don't want to fail level 2 and also I'm really really bored :)

I feel like I'm actually not motivated to be honest it just feels like my routine so I do it anyway. However, I definitely have had my down days where I cannot complete work!

## Any other advice you have, that would be helpful to others?



Since phone is really distracting for me, I use an app called "Flora". It's an app where every time you study, you can put a timer on (Use Pomodoro technique - 25mins work - 5mins break) and then it will plant trees. Every time you try to go on your phone while the timer is on, your plant dies! :)

If you haven't started on anything, the best time to start is right now.

Make sure you do the work, try your hardest, never give up, and have the right motivation and attitude towards the work.

Try your best and don't over do it.

This time isn't only for break and sleep, school is still important if you wish to pass and get good grades, I know it can be hard but it doesn't hurt to try. My advice would be to take it easy and don't stress, write some notes while doing the work so you remember the content, and go at the work subject by subject.

# Any other advice you have, that would be helpful to others?

Do it all in the morning so you have your afternoons free so you don't feel like you are working the whole time.

Do your best and stay safe :)

Just to keep going and take it day by day.

Get away from your screen for 15 minutes and just clear your head.



Writing out everything on paper and getting the satisfaction of crossing it off really helps, and just being realistic with yourself about what you'll be able to complete.



I put the links to all my assignment documents and slides on my online planner each week so they are easy to access and I can't forget where they are if everything is on the same slide. And I can update it throughout the week and check off what tasks I have done. I also balance out different subjects throughout the day so I don't get bored of one assignment, and take breaks or even sit outside (in good weather conditions) and work in the sun to get vitamin D at the same time :)