

Section G (NELP 1) ATTACHED UNITS – (INCLUSION SUPPORT CENTRE – Te Whare Rangimārie)

Policy: Individual Education Planning (IEP) process for Students in ISC

Date of review: August 2024

Next Review: August 2027

Reviewers: HOD Inclusion Support Centre, Assistant HOD, Lead Therapist, Associate Principal

Goal

To ensure each student will have an holistic and clear IEP (Individual Education Plan) that has specific and measurable goals (SMAR) for the students and the team to work towards. Goals will be educational and/or therapy based.

Guidelines

1. IEPs will be held annually, or more often as required by the team. The team consists of the student, family and whānau, teachers, therapists and other specialists / support people involved with the student. IEPs will reflect the student and whānau voice.
2. Prior to the IEP, a questionnaire will be sent home to guide and enable families to bring their goals to the IEP meeting.
3. Prior to the IEP, students will have a goal setting session with their teacher if they have the capacity to complete this authentically.
4. IEP documents will be referred to regularly by the teaching team to ensure IEPs are living documents that guide the focus of the student's learning and therapy.
5. The IEP will be reviewed at the end of the year, using therapists' notes and tracking from the teachers, teacher aides and therapists.
6. The outcome of the IEP goals is outlined in the evaluation at the bottom of each of the goals.
7. The whānau are given the opportunity to meet with the team and discuss the IEP after they have read the evaluation.

Chairperson

Principal

Date