

Section G (NELP 1) ATTACHED UNITS – (INCLUSION SUPPORT CENTRE – Te Whare Rangimārie)

Policy: Use of Volunteers and Professional Trainees

Date of Review: August 2024

Next Review: August 2027

Reviewers: HOD Inclusion Support Centre), Assistant HOD, Lead Therapist, Associate Principal

Goal

To ensure safe and appropriate procedures for volunteers and trainees which leads to benefits for the students in the Inclusion Support Centre (ISC).

Objectives

1. To interview or screen volunteers or trainees to ensure they have appropriate understanding and knowledge of needs for students with disabilities.
2. To engage volunteers and trainees in appropriate professional development as required.

Guidelines

1. Volunteers and trainees will be interviewed by the HOD and appropriate staff members.
2. All volunteers will have references checked and have a police vet check carried out.
3. All trainees will have had a police vet from their place of study and references provided.
4. An induction programme will be provided for volunteers and trainees by the relevant teacher or therapist.
5. Volunteers and trainees will be provided specific tasks as set by the HOD and/or their professional supervisor, which will be monitored by a teacher or therapist.

Chairperson

Principal

Date